

PLANNING SHEET FOR EDUCATION ASSISTANTS

To develop the best possible program, we need your assistance and knowledge of the students you work with. Below are some questions for you to think about in preparation for our student planning meeting.

We look forward to working with you in the upcoming student-planning meeting.

1. What do you feel are the strengths of this student? (in school, at home and in the community)

2. What words or phrases might describe this student?

3. How do you think this student learns best? What kind of situation makes learning more effective?

4. Is there any medical information that the team needs to know to better help this student at school? (eg. requires glasses, hearing difficulties, fatigues easily, can be impulsive, can sometimes have difficulty staying on task, or sometimes can become easily upset, irregular sleep patterns, allergies, medications)

5. What do you feel are the student's needs or where this student may need more support?

6. How is this student doing in core subject areas? Bring to the meeting any samples of work or thoughts and ideas you have.

7. How is your student's attendance and punctuality?

8. Bring any other information that would help us gain a better understanding of this student.

Please feel comfortable in letting us know during the meeting what you think is best for this student. Everyone's ideas will be respected, valued and written on the wall charts.

Thank you ahead of time for attending this valuable planning time for this student. We hope to accelerate learning through sharing everyone's ideas.