

SCHOOL START-UP VIRTUAL INFORMATION SHARING SESSIONS FOR FIRST NATIONS SCHOOLS



MAY - SEPTEMBER 2024

SCHOOL START-UP VIRTUAL INFORMATION SHARING SESSIONS **MAY - SEPTEMBER 2024**

Professional development is key to the ongoing improvement and success of First Nation schools. With that in mind, the First Nations Education Steering Committee (FNESC) and First Nations Schools Association (FNSEA) are offering a number of information sharing workshops designed specifically for First Nations school staff in British Columbia.

The sessions are being offered through Zoom videoconferencing to make them widely accessible. We welcome your participation and feedback. Please register for the sessions you would like to attend by clicking registration links provided in the workshop descriptions. After your registration has been approved, you will receive a calendar invite for the workshop, which will include the Zoom link.

Please note that for those workshops below with multiple sessions (e.g. DRUMS Updates), you need only attend one of these sessions; they are the same presentation held on different dates and times for your scheduling convenience. The Audience column will assist in identifying the sessions that are most relevant to your professional role.

For questions or registration assistance, please contact firstnationschoolevents@fnesc.ca

| DATE | TIME | WORKSHOP | SUGGESTED AUDIENCE |
|---------------|--------------------|--|--|
| WED MAY 29 | 12:00 - 12:45 PM | Maximizing the Potential of Make a Future | PRINCIPALS |
| FRI MAY 31 | 12:00 - 12:45 PM | Maximizing the Potential of Make a Future | PRINCIPALS |
| TUE JUN 4 | 12:00 - 12:45 PM | Maximizing the Potential of Make a Future | PRINCIPALS |
| TUE JUN 11 | 3:30 - 4:30 PM | Working with EAs | TEACHERS |
| THU JUN 13 | 3:30 - 4:30 PM | Supporting EAs for Principals | PRINCIPALS |
| WED AUG 21 | 10:00 - 11:00 AM | DRUMS for Principals - Important Decisions to Start the Year | PRINCIPALS |
| MON AUG 26 | 9:00 - 11:00 AM | Year Planning for Success K4 | K-4 EDUCATORS |
| | 1:00 - 3:00 PM | Year Planning for Success - K-12 | TEACHERS EAS |
| TUE AUG 27 | 1:00 - 3:00 PM | New Principals - What You Need to Know! | PRINCIPALS |
| | 11:00AM - 12:00 PM | DRUMS Updates | PRINCIPALS ADMIN. ASSISTANTS |
| WED AUG 28 | 1:00 - 2:00 PM | Criminal Record Checks for First Nation Schools | PRINCIPALS EDUCATION COORDINATORS |
| | 2:00 - 3:30 PM | The Role of an EA: Supporting Student Success! | EDUCATION ASSISTANTS |
| THU AUG 29 | 1:00 - 3:00 PM | Special Education Program Annual Information Sharing | PRINCIPALS LATS |
| | 10:00 - 11:00 AM | Assessments and Interventions for Students with Suspected Exceptionalities | LATS |
| | 10:00 - 11:00 AM | Working with EAs | TEACHERS |
| FRI AUG 30 | 1:00 - 2:00 PM | Options for Students in Non-Independent First Nation Schools to Access Credits for the BC Graduation Certificate (The Dogwood Diploma) | HIGH SCHOOL PRINCIPALS HIGH SCHOOL TEACHERS |
| | 1:00 - 2:00 PM | Student Record Keeping for Grades K to 8 | PRINCIPALS ADMIN. ASSISTANTS |

SCHOOL START-UP VIRTUAL INFORMATION SHARING SESSIONS MAY - SEPTEMBER 2024

| DATE | TIME | WORKSHOP | SUGGESTED AUDIENCE |
|---------------|--------------------|--|---|
| WED SEP 4 | 2:00 - 3:00 PM | DRUMS Updates | PRINCIPALS ADMIN. ASSISTANTS |
| THU SEP 5 | 2:00 - 4:00 PM | Language and Culture Annual Information Sharing | PRINCIPALS LANGUAGE TEACHERS |
| | 3:30 - 4:30 PM | Assessments and Interventions for Students with Suspected Exceptionalities | LATS |
| FRI SEP 6 | 3:30 - 4:30 PM | Working with SLPs and OTs | PRINCIPALS LATS |
| TUE SEP 10 | 11:00AM - 12:00 PM | Nominal Roll Adult Education Funding | ADULT EDUCATORS |
| WED SEP 11 | 1:00 - 2:00 PM | BC First Nations Education Funding Handbook and Estimator Tool | PRINCIPALS EDUCATION COORDINATORS |
| | 3:30 - 4:30 PM | Record Keeping for Graduation: Grades 10-12 | PRINCIPALS TEACHERS RECORDS CLERKS |
| THU SEP 12 | 1:00 - 2:00 PM | Supports for First Nations Adult Secondary Education | ADULT EDUCATORS |
| FRI SEP 13 | 10:00 - 11:00 AM | Working with SLPs and OTs | PRINCIPALS LATS |
| | 2:30 - 4:00 PM | Nominal Roll, 1701s, and Reciprocal Tuition | PRINCIPALS EDUCATION COORDINATORS |
| MON SEP 16 | 3:30 - 5:00 PM | SEP School Grants for K4 Programs | PRINCIPALS LATS |
| TUE SEP 17 | 3:30-5:00 PM | SEP School Grants for K-12 Programs | PRINCIPALS LATS |
| WED SEP 18 | 3:30 - 5:00 PM | SEP School Grants for Adult Secondary Education Programs | PRINCIPALS LATS |
| THU SEP 19 | 2:00 - 4:00 PM | Language and Culture Annual Information Sharing | PRINCIPALS LANGUAGE TEACHERS |
| FRI SEP 20 | 1:00 - 3:00 PM | Special Education Program Annual Information Sharing | PRINCIPALS LATS |
| SEP 25 | 3:30 - 4:30 PM | Report Cards for New Principals: What You Need to Know | PRINCIPALS |
| THU SEP 26 | 1:00 - 2:00 PM | DRUMS for Principals - Important Decisions to Start the Year | PRINCIPALS ADMIN. ASSISTANTS |
| | 3:30 - 4:30 PM | Student Record Keeping for Grades K to 8 | PRINCIPALS ADMIN. ASSISTANTS |
| MON OCT 7 | 3:30 - 4:30 PM | Report Card Handbook An Overview of a New Resource to Support Student Progress Reporting | PRINCIPALS TEACHERS |
| TUE OCT 8 | 3:30 - 4:30 PM | Guiding Your Education Journey For Families - Facilitators Guide | PRINCIPALS TEACHERS GUIDANCE COUNSELLORS |

For questions or registration assistance, please contact firstnationschoolevents@fnesc.ca

Assessments and Interventions for Students with Suspected Exceptionalities

LATS

These sessions will provide First Nation schools with knowledge and information on when a student may need a formal assessment (e.g., Ed Psych, SLP/OT, Level B): How to determine if a student requires formal assessment; What kind of assessment may be needed; How formal assessments can support student learning; and other supports and interventions that are available while awaiting assessment.

Kyla Blair, Senior Manager, Special Education

| | | |
|-------------------|---------------------|--------------------------|
| August 29, 2024 | 10:00 pm - 11:00 pm | REGISTER |
| September 5, 2024 | 3:30 pm - 4:30 pm | REGISTER |

BC First Nations Education Funding Handbook and Estimator Tool

PRINCIPALS | EDUCATION COORDINATORS

The *BC First Nations Education Funding Handbook* was prepared by FNECS and the FNSA to explain Indigenous Services Canada's *British Columbia Tripartite Education Agreement* (BCTEA) Funding Detail Budget Report Table that is sent to First Nations each year. This table shows the components of the BCTEA funding calculations for First Nations schools in BC. This session will provide detailed information on how First Nations schools are funded and the variables that affect funding levels.

Jan Haugen, Director, Executive Services & Community Support
AJ Orena, Manager, Data Analysis

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|--------------------|-------------------|--------------------------|
| September 11, 2024 | 1:00 pm - 2:00 pm | REGISTER |
|--------------------|-------------------|--------------------------|

Criminal Record Checks: What You Need to Know!

PRINCIPALS | EDUCATION COORDINATORS

This session will review when First Nations schools should obtain criminal records checks, how to implement them, and what to do with the information received. It will also review how to update criminal record checks for existing employees, and the contractual terms First Nations schools will want to include in employment contracts and personnel policies to address these issues.

Keith Mitchell, Harris and Company

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|-----------------|-------------------|--------------------------|
| August 28, 2024 | 1:00 pm - 2:00 pm | REGISTER |
|-----------------|-------------------|--------------------------|

DRUMS for Principals - Important Decisions to Start the Year

PRINCIPALS

When setting up for a new school year using DRUMS, several decisions must be made by the principal. All principals of schools that use DRUMS should attend this session, which will provide an overview of DRUMS Year End Transition and a detailed checklist for this process.

Joe McHale, Senior Manager, Secondary Graduation

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|--------------------|---------------------|--------------------------|
| May 9, 2024 | 3:30 pm - 4:30 pm | REGISTER |
| August 21, 2024 | 10:00 am - 11:00 am | REGISTER |
| September 26, 2024 | 1:00 pm - 2:00 pm | REGISTER |

DRUMS Updates

PRINCIPALS | ADMIN. ASSISTANTS

In this session, we will provide an overview of updates that have been made in DRUMS and how you can utilize them. This session is open to all DRUMS users.

Rebeca Fernandez, Coordinator, First Nations Schools Technology User Support and Training
Joe McHale, Senior Manager, Secondary Graduation

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|-------------------|---------------------|--------------------------|
| August 27, 2024 | 11:00 am - 12:00 pm | REGISTER |
| September 4, 2024 | 2:00 pm - 3:00 pm | REGISTER |

Guiding Your Education Journey For Families - Facilitators Guide

PRINCIPALS | GUIDANCE COUNSELLORS | TEACHERS

Join us to review a new publication and a facilitators guide for using: *Guiding Your Education Journey: A Handbook for First Nations Families*. This Guide is designed to help you share information with families so they are able to make the best decisions possible about what courses to take - especially in Grades 10, 11, and 12. It can also help with planning for post-secondary education and future careers.

Mandy Marcy, Specialist, Graduation Programs

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|-----------------|-------------------|--------------------------|
| October 8, 2024 | 3:30 pm - 4:30 pm | REGISTER |
|-----------------|-------------------|--------------------------|

Language and Culture Annual Information Sharing

PRINCIPALS | LANGUAGE TEACHERS

We invite you to join us to learn about the First Nations Language and Culture Program (FNLCP) for First Nations schools. These sessions will include discussions about funding, reporting, and language and culture support activities.

TBD

| | | |
|--------------------|-------------------|--------------------------|
| September 5, 2024 | 2:00 pm - 4:00 pm | REGISTER |
| September 19, 2024 | 2:00 pm - 4:00 pm | REGISTER |

Maximizing the Potential of Make a Future

PRINCIPALS

Representatives from Make a Future will share information on, how to effectively post a job and review applicants, how to use the searchable database and how to create a community profile and get a storytelling blog post on Make a Future. Participants will also have the opportunity to ask questions and share how they effectively use Make a Future during the sessions.

Pedro Lozano, Specialist, Human Resources
representatives from Make a Future

| | | |
|--------------|---------------------|--------------------------|
| May 29, 2024 | 12:00 pm - 12:45 pm | REGISTER |
| May 31, 2024 | 12:00 pm - 12:45 pm | REGISTER |
| June 4, 2024 | 12:00 pm - 12:45 pm | REGISTER |

New Principals - What You Need to Know!

PRINCIPALS

If you have just accepted a leadership position in a First Nations school or if you are fairly new to being a principal in a First Nation school, this workshop is designed with you in mind. You will learn more about the First Nations Education System, as well as information about the Nominal Roll, Reciprocal Tuition, the *BC Tripartite Education Agreement* (BCTEA), funding, and much more. An overview of FNEESC and FNSEA and the services that you can access will help you get started on the right foot!

Karen Linkert, Director Instructional Services

August 27, 2024 1:00 pm - 3:00pm [REGISTER](#)

Nominal Roll Adult Education Funding

ADULT EDUCATORS

This session is for First Nation schools and adult education centres that enroll adult students. Indigenous Services Canada (ISC) staff will provide an overview of how to access ISC funding for non-graduated and graduated adults and how to complete the Nominal Roll for adult students.

Indigenous Services Canada Representatives

September 10, 2024 11:00 am - 12:00 pm [REGISTER](#)

Nominal Roll, 1701s, and Reciprocal Tuition

PRINCIPALS | EDUCATION COORDINATORS

In this workshop, ISC will provide an overview of the current Nominal Roll instructions and there will be an opportunity for questions about how to include eligible students on the Nominal Roll. FNEESC staff will also briefly describe the purpose of the 1701 Student Data Collection Form, as well as the reciprocal tuition process, which allows First Nations to access funding for students who are ordinarily resident off-reserve.

ISC representatives

Jan Haugen, Director, Executive Services & Community Support
Barbara Kavanagh, Research Advisor, FNEESC

September 13, 2024 2:30 pm - 4:00 pm [REGISTER](#)

Options for Students in Non-Independent First Nation Schools to Access Credits for the BC Graduation Certificate (The Dogwood Diploma)

HIGH SCHOOL PRINCIPALS | TEACHERS

We are excited to share a new resource for schools that offer grades 10 - 12 and adult secondary education programs: *Options for Students in non-Independent First Nation Schools to Access Credits for the BC Graduation Certificate (the Dogwood Diploma)*. This resource outlines course options that Non-Independent First Nation schools can offer that will allow students in grades 10-12, including adult students, to earn credit towards a graduation certificate. The resource also includes draft policies to support the implementation of various course options.

Mandy Marcy, Specialist, Graduation Programs
Joe McHale, Senior Manager, Secondary Graduation

August 30, 2024 1:00 pm - 2:00 pm [REGISTER](#)

Record Keeping for Graduation: Grades 10-12

HIGH SCHOOL PRINCIPALS | TEACHERS | RECORDS CLERKS

If you have students in grades 10-12, this workshop will help you ensure DRUMS is set up to correctly maintain their student records. Learn about the School Secure Web, GRAD (formerly TRAX), and how to transfer student records to the Ministry of Education and Childcare to graduate students.

Joe McHale, Senior Manager, Secondary Graduation

September 11, 2024 3:30 pm - 4:30 pm [REGISTER](#)

Report Card Handbook - An Overview of a New Resource to Support Student Progress Reporting

PRINCIPALS | TEACHERS

This session will provide an overview of a new *Student Progress Reporting Handbook for First Nation Schools*, which provides information for teachers and school leaders related to communicating student progress, including some helpful information about planning for and writing report cards and standards based reporting.

Rebecca Burrows, Senior Manager, First Nation School Programs
Joe McHale, Senior Manager, Graduation Programs

October 7, 2024 3:30pm - 4:30pm [REGISTER](#)

Report Cards for New Principals: What You Need to Know

PRINCIPALS

The school's report card strategy should be determined early in the school year. This presentation is designed for new principals, but may also be useful to any principal when considering their report card strategy. At the end of this presentation a school principal will have a good understanding of the major considerations of a school's report card strategy.

Rebecca Burrows, Senior Manager, First Nation School Programs
Joe McHale, Senior Manager, Graduation Programs

September 25, 2024 3:30pm - 4:30pm [REGISTER](#)

Special Education Program Annual Information Sharing

PRINCIPALS | LATS

These sessions are intended to specifically support First Nation Adult Secondary Education Centres and schools that enroll adult students. They will provide an overview of how to complete workplans on the SEP portal and will review sample budgets. SEP staff can answer questions about which students should be eligible to access activities funded through SEP grants and how to show that they meet eligibility requirements.

Aimee Beauchamp, Director, Special Education
Kyla Blair and Sarah Wex - Senior Managers, Special Education

August 29, 2024 1:00 pm - 3:00 pm [REGISTER](#)

September 20, 2024 1:00 pm - 3:00 pm [REGISTER](#)

SEP School Grants for Adult Education Secondary Education Programs

PRINCIPALS | LATS

These sessions are intended to specifically support First Nation Adult Secondary Education Centres and schools that enroll adult students. They will provide an overview of how to complete workplans on the SEP portal and will review sample budgets. SEP staff can answer questions about which students should be eligible to access activities funded through SEP grants and how to show that they meet eligibility requirements.

Kyla Blair, Senior Manager, Special Education

September 18, 2024 3:30 pm - 5:00 pm

[REGISTER](#)

SEP School Grants for K4 Programs

PRINCIPALS | LATS

These sessions, designed specifically for K4 programs, will provide an overview of how to complete workplans on the SEP portal, with sample budgets shared.

Kyla Blair, Senior Manager, Special Education Program

September 16, 2024 3:30 pm - 5:00pm

[REGISTER](#)

SEP School Grants for K-12 Programs

PRINCIPALS | LATS

These sessions will provide an overview of how to complete workplans on the SEP portal, with sample budgets shared. SEP staff can answer questions about which students should be eligible to access activities funded through SEP grants.

Kyla Blair, Senior Manager, Special Education Program

September 17, 2024 3:30pm - 5:00pm

[REGISTER](#)

Student Record Keeping for Grades K to 8

PRINCIPALS | ADMIN. ASSISTANTS

Are you responsible for managing Student Records at your school? If so, please join us for a workshop where we will review the updated *Student Record Keeping Handbook for First Nations Schools in BC*. This workshop will provide information for establishing and maintaining effective student record keeping practices - focusing on elementary and middle school levels.

Keri Blacker, Regional Principal

August 30, 2024 1:00 am - 2:00 pm

[REGISTER](#)

September 26, 2024 3:30 pm - 4:30 pm

[REGISTER](#)

Supporting EAs

PRINCIPALS

This workshop will highlight a resource designed to support both teachers and principals working with Education Assistants (EAs). Many First Nations schools rely on EAs to support students in their learning, and classrooms benefit greatly from their support. Building effective relationships, understanding the roles of an EA, as well as supporting and supervising an EA, will all be covered in this session.

Karen Linkert, Director Instructional Services

June 13, 2024

3:30 pm - 4:30 pm

[REGISTER](#)

Supports for First Nations Adult Secondary Education

ADULT EDUCATORS

Are you new to running an adult education center, or would you like to learn more about how to support adult students in your school? Please join us for an overview of the resources available for First Nation schools and adult education centres that enroll adult students.

Lauranne Hutton, Director Secondary Graduation and Adult Education

September 12, 2024

1:00 pm - 2:00 pm

[REGISTER](#)

The Role of an EA: Supporting Student Success!

EDUCATION ASSISTANTS

Whether you are a seasoned Education Assistant (EA) or new to this rewarding work, this session might be for you. During this workshop, we will be highlighting skills and attitudes that are essential for the role, as well as identifying possible areas for professional growth.

Karen Linkert, Director Instructional Services

August 28, 2024

2:00 pm - 3:30 pm

[REGISTER](#)

Working with EAs

TEACHERS

This workshop will highlight a resource designed to support both teachers and school principals working with Education Assistants (EAs). Many First Nation schools rely on EAs to support students in their learning, and classrooms benefit greatly from their support. Building effective relationships, understanding the roles of an EA, as well as supporting and supervising an EA, will all be covered in this session.

Karen Linkert, Director Instructional Services

June 11, 2024

3:30 pm - 4:30 pm

[REGISTER](#)

August 29, 2024

10:00 am - 11:00 am

[REGISTER](#)

Working with SLPs and OTs

PRINCIPALS | LATS

Do you want to make the most out of working with a Speech Language Pathologist (SLP) or Occupational Therapist (OT)? Join us for this session, where SEP staff will explain how SLPs and OTs can support students in your school, how to make sure students and families are set up for SLP and OT assessments, the role of SLPs and OTs in Individual Education Plan (IEP) meetings and how to successfully implement interventions after an SLP or OT assessment.

Sarah Wex, Senior Manager, Special Education Program

September 06, 2024 3:30 am - 4:30 pm [REGISTER](#)

September 13, 2024 10:00 pm - 11:00 pm [REGISTER](#)

Year Planning for Success - K-12

TEACHERS | EAS

It's the beginning of another school year, and unpacking the curriculum to create a comprehensive year plan can be a daunting task. Whether you are new to teaching or want to pick up some fresh tips to hone your year-planning process, join us as we navigate the BC curriculum and share some helpful strategies. We will guide you through the process as you create a year plan of your own.

Megan Burkholder, Instructional Coach, K-9

August 26, 2024 1:00 pm - 3:00pm [REGISTER](#)

Year Planning for Success K4

K4-EDUCATORS

Join us for an information session on unit and/or theme planning for K4. Having theme plans ensures K4 teachers are introducing students to a variety of content and experiences, and are intentional in scope and sequence. This will be an interactive workshop with time to share and hear ideas from others.

Grace Williams, K4 Instructional Coach

Cindy Lee Matew, Team Lead, Instructional Services

Rebecca Burrows, Manager, First Nation School Programs

August 26, 2024 9:00 am - 11:00 am [REGISTER](#)